



# Haider Ali

## Contact

**Address**  
Dubai

**Phone**  
+971509258691

**Email**  
ha7883802@gmail.com

**DOB**  
08/02/2004

**Nationality**  
Pakistani

**Visa Status**  
Visit Visa

## Additional Skills

- MS Word
- MS PowerPoint
- Data Entry
- Time Management
- Punctual
- Hard Work
- Lead Generation

## Work Experience

2021-2022

### Office boy , Pakistan

I have One year of Experience as a Office Boy in Pakistan. Organizing and maintaining electronic and paper files and managing projects. Answering telephone, direct, screen calls, taking and relaying messages. Monitoring the use of equipment and supplies within the office. Dealing with queries or requests from the visitors and employees.

2022

### Freelancer in Pakistan

I have worked as a Data Entry, Lead Generation Freelancer in Pakistan. As a freelancer I have best knowledge about Data Entry and Lead Generation.

## Education

2020-2022

### National College of Commerce , Pakistan

I passed my Intermediate of Computer Science from National College of Commerce Pakistan with 60% Marks.

## Languages

English	— Basic
Urdu	— Proficient

## References

I hereby declare that the information given above is true to the best of my Knowledge, give an opportunity, I assure the authority that I shall provide the best on my duties and responsibilities.